

PEPPERDINE

PRODUCTION PROJECT APPROVAL FORM

Fill out form completely. Email this form to Peppspo@pepperdine.edu for final approval. In your email attach your final script, your Professors' written approval of your script, location agreement(s), film permit(s) (if required), and talent releases.

STUDENT'S NAME: _____

STUDENT'S PHONE: _____ STUDENT'S EMAIL: _____

COURSE/SECTION: _____

PROJECT TITLE: _____ SHOOT DATE(S): _____

SHOOT LOCATION(S): _____

List all locations if more than one

	YES	NO
Has your Professor approved your script? Attach proof of approval	<input type="checkbox"/>	<input type="checkbox"/>
Will you be filming inside your residence? If No, please explain location details	<input type="checkbox"/>	<input type="checkbox"/>
Is a film permit required? If Yes, attach film permit	<input type="checkbox"/>	<input type="checkbox"/>
Do all of your cast and crew reside in the same household as you?	<input type="checkbox"/>	<input type="checkbox"/>
Are all of your actors Pepperdine students/Pepperdine Affiliates?	<input type="checkbox"/>	<input type="checkbox"/>
Will you be filming minors (anyone under the age of 18)?	<input type="checkbox"/>	<input type="checkbox"/>
Will there be stunts in your film?	<input type="checkbox"/>	<input type="checkbox"/>
Will you be using prop weapons in your film?	<input type="checkbox"/>	<input type="checkbox"/>
Will you be using animals in your film (this includes your own pets)?	<input type="checkbox"/>	<input type="checkbox"/>
Will there be any filming in a moving vehicle?	<input type="checkbox"/>	<input type="checkbox"/>
Are there any other exclusions included in your film?	<input type="checkbox"/>	<input type="checkbox"/>
Will you be using rental equipment from an outside vendor?	<input type="checkbox"/>	<input type="checkbox"/>
Will you be renting a grip truck or production vehicle?	<input type="checkbox"/>	<input type="checkbox"/>

Pepperdine Insurance does not cover grip trucks or production vehicles of any kind. You must use your own auto insurance or purchase auto insurance from the rental company. Pepperdine insurance does not cover loss or damage of personal equipment

<u>SPO OFFICE PERSONNEL ONLY</u>	YES	NO
LOCATION AGREEMENT(S) SUBMITTED?	<input type="checkbox"/>	<input type="checkbox"/>
SCRIPT / STORYBOARD SUBMITTED?	<input type="checkbox"/>	<input type="checkbox"/>
TALENT RELEASE(S) SUBMITTED?	<input type="checkbox"/>	<input type="checkbox"/>
FILM PERMIT REQUIRED?	<input type="checkbox"/>	<input type="checkbox"/>

SIGNATURE OF PRODUCTION OPERATIONS: _____
Sara Fernandez